

**Village of Rockdale
Board Meeting Minutes
April 17, 2017**

1. **Call Meeting to Order.** Village Board President Zuelsdorf called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Kimberly Zuelsdorf, Julie Nelles, Nancy Bishell, Ben Timp and Carl Rucks.
Village Board Members Absent: None
Others Present: Nick Castle, Janette Rosenbum (Cambridge News), Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Zuelsdorf announced the meeting and reminded all visitors to sign the meeting sign-in sheet.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
 - a. Board of Review – May 15, 2017 from 4:00 p.m. to 6:00 p.m.
 - b. Battle of CamRock June 3 & 4, 2017.
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.**
Carl Rucks talked to Richard Moen and indicated that Moen was actually involved in the engineering of Water and Exchange Street. Village property on Exchange Street ends at the south side of 102 Exchange Street (Duckert's) and 109 Exchange Street (Hutchens). Residents past that area are responsible for snow plowing and road maintenance. Klomp would be able to pave the road.

Village property on Water Street ends on the south side of 94 Water Street (Hotter's) and 97 Water Street (Van Den Einde's). Residents past that area are responsible for snow plowing and road maintenance.
8. **Discussion and possible approval of Village Board draft minutes of March 20, 2017.**
Motion by Timp, second by Rucks, to approve the draft minutes of the March 20, 2017 meeting. Motion carried 5-0.

9. **Old Business.**

a. **Discussion and possible action regarding garden and tree planting project.**

Since we are dealing with a lot of wires and the sewer line along Water Street we need shorter and more ornamental trees. Eastern redbud and amur maackia would be good trees to plant.

Motion by Bishell, second by Nelles, to proceed with a tree planting of up to six trees contingent upon response from Jim Lein. Motion carried 5-0.

b. **Discussion and possible action regarding letter to Snyders.**

The Village did not receive any feedback from Snyders regarding expanding the sewer to parcel 0612-243-8685-1 on Exchange Street. The Village incurred expenses for legal fees (\$352.50) and engineering (\$496.00) totaling \$845.50.

Motion by Timp, second by Bishell, that the Village write a letter to Snyder's documenting that the Village of Rockdale pursued research of development of their property (Snyder) per their request to sell lot and the Village incurred expenses. In the future any expenses incurred by the Village for development of Snyder lots will be the responsibility of the Snyder's. Motion carried 5-0.

10. **New Business.**

a. **Oath of Office for President Benjamin Timp and Trustees Julie Nelles and Nicholas Castle.**

Clerk Dieckhoff gave the oaths of office to Timp, Nelles and Castle.

b. **Discussion and possible action regarding current Village Committees/Appointments.**

Motion by Rucks, second by Nelles, to appoint Kim Zuelsdorf to the vacant Plan Commission position and Ben Timp will now be the Village representative as President. Motion carried 5-0.

Motion by Rucks, second by Bishell, to appoint Nicholas Castle as the Village representative to the Zoning Board of Appeals Committee. Motion carried 5-0.

c. **Discussion and possible action regarding League of Wisconsin 2017 Local Government 101 Workshop.**

Motion by Nelles, second by Bishell, that the Village cover the fee of \$75 and mileage for Ben Timp to attend the May 12, 2017 Workshop in Madison. Motion carried 5-0.

d. **Discussion and possible action regarding purchase of copy machine.**

Motion by Timp, second by Rucks, to approve the purchase of MPC2504 copy machine for \$5,250. Motion carried 5-0.

- e. **Discussion and possible action regarding Associated Appraisal Consultants, Inc. contract for 2018, 2019 and 2020.**
Motion Bishell, second by Nelles, to accept contract proposal from Associated Appraisal Consultants, Inc. for maintenance for 2018 through 2020 at a cost of \$1,700, \$1,750 and \$1,800. Motion carried 5-0.
11. **Public Comment – Two Minute Limit Per Person.** None
12. **Correspondence.**
 - a. **Cambridge Foundation 2017 Grant award of \$2,000.** Placed letter on file and Village will send a thank you letter.
 - b. **CamRock Area #3 Shelter Project Update.** Letter placed on file.
13. **Discussion and possible approval of Treasurer’s Report/Approval of Bills.**
Motion by Rucks, second by Timp, to approve the Treasurer’s Report and checks #6070 - #6094, ATM and EFT payments in the amount of \$8,242.32. Motion carried 5-0.
14. **Discussion and possible approval of Village Annual Report.**
Motion by Bishell, second by Timp, to approve the Village Annual Report. Motion carried 5-0.
15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**
Motion by Nelles, second by Rucks, to approve checks #5733 - #5738 in the amount of \$48,628.75. Motion carried 5-0.
16. **Any Other Business.** Thanked Kimberly Zuelsdorf for her years of service to the Village of Rockdale.
17. **Adjournment.** **Motion** by Rucks, second by Bishell, to adjourn at 7:09 p.m. Motion carried 5-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer