

## **Village of Rockdale Board Meeting Minutes January 20, 2025**

### **Caucus for the Village of Rockdale**

President Hynes called the Caucus for the Village of Rockdale to order at 6:04 p.m.

Village President, Alicia Hynes, asked for nominations for the Village President position. Hynes will be running unopposed.

Village President, Alicia Hynes, asked for nominations for the Village Trustee positions.

Ballot positions were drawn for Village Trustee. 1. Sarah Halvorson 2. Sam Pelot 3. Rachel Revolinski.

Motion by Hynes, second by Halvorson, to close caucus at 6:06 p.m. Motion carried 5-0.

The nominees met with Clerk-Treasurer Gerlich immediately after the caucus to receive a written Notice of Nomination at Caucus, complete a Receipt of Notice of Nomination and receive the Declaration of Candidacy and Campaign Finance Registration Statement. All nominees were advised that the completed forms are due back to the Clerk-Treasurers office within five days of their Notice of Nomination.

### **Regular Board Meeting**

1. **Call Meeting to Order.** Village Board President Hynes called the regular meeting of the Rockdale Village Board to order at 6:01 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**  
Village Board Members Present: Alicia Hynes, Kimberly Zuelsdorf, Sarah Halvorson, Joe Leto & Sam Pelot.  
Village Board Members Absent: None  
Others Present: Breah Klemp, Rachel Revolinski & Ann Gerlich.
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Hynes announced the meeting.
4. **Acknowledgement of Meeting Notice/Posting.** Gerlich confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements. President Hynes welcomed all visitors.**
  - a. **Property Tax Bills – First Installment due by January 31, 2025**
  - b. **Spring Primary Election – February 18, 2025**
  - c. **Spring Election – April 1, 2025**
  - d. **Open Village Board Trustee open. Letter of Interest due February 14, 2025.**

6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.**
8. **Discussion and possible approval of Village Board draft minutes of November 18, 2024.** **Motion** by Hynes, second by Leto, to approve the draft minutes of the November 18, 2024 meeting. Motion carried 3-0.
9. **Discussion and possible approval of Village Board Special Meeting minutes of December 9, 2024.** **Motion** made by Pelot, second by Hynes to approve of Village Board Special Meeting minutes of December 9, 2024. Motion carried 3-0.
10. **Old Business – None**
11. **New Business –**
  - a. **Discussion and possible approval of Village Board draft minutes of December 16, 2024.** **Motion** made by Hynes, second by Leto to approve the draft minutes of December 16, 2024. Motion carried 5-0.
  - b. **Discussion and possible approval of Village Board draft minutes of December 30, 2024.** **Motion** made by Halvorson, second by Pelot to approve the draft minutes of December 30, 2024. Motion carried 4-0, with Zuelsdorf abstaining.
  - c. **Discussion and possible approval of schedule of fees for ordinance violations.** Gerlich will speak with Deputy Bridges on behalf of the board, to issue warning for 203 Sheldon Street for removal of boat, lawn mower & garbage from lawn and blocking of the sidewalk. A fine of \$100 will be issued 7 days after warning, if no compliance. Fine of \$200-\$1,000, to be determined by the Village Board, if second ticket is to be issued. Fines will be implemented on a case-by-case basis.
12. **Public Comment – Two Minute Limit Per Person.**
13. **Correspondence.**
  - a. **General Engineering – December Report –** One permit was issued.
14. **Any Other Business -**
  - a. **Fire Commission Update**
15. **Discussion and possible approval of Treasurer’s Reports/Approval of Bills.** **Motion** made by Zuelsdorf, second by Halvorson to approve Treasurer’s Reports/Approval of Bills. Motion carried 5-0.
16. **Discussion and possible approval of General Village Bank Reconciliations.** **Motion** made by Halvorson, second by Leto to approve the General Village Bank Reconciliations. Motion carried 5-0.
17. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.** **Motion** made by Pelot, second by Zuelsdorf to approve checks #6292- #6302 in the amount of \$21,335.49. Motion carried 5-0.
18. **Discussion and possible approval of Sewer Bank Reconciliations.** **Motion** made by Leto, second by Hynes to approve Sewer Bank of Reconciliations. Motion carried 3-0.

19. **Adjournment. Motion** made by Zuelsdorf, second by Halvorson to adjourn at 6:41 p.m.

Respectfully Submitted,  
Ann E. Gerlich  
Clerk-Treasurer