

**Village of Rockdale
Board Meeting Minutes
September 16, 2019**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Rockdale Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Jeri Boden, Alicia Hynes, Cynthia Meyers and Sandra Yearman
Village Board Members Absent: None
Others Present: Lukasz Lyzwa (General Engineering), Lori Andersen and Matt Schuette (Village of McFarland), Jason Johnson (Advanced Disposal), Kris Roesken (Badgerland Disposal), Tim Bolhuis and Joe Spair (Pelletteri Waste Systems), Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting and reminded attendees to sign-in.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed all visitors.
 - a. Brush and leaf pick up – Week of October 13 – 19 and November 10 - 16
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.** None
8. **Discussion and possible approval of Village Board draft minutes of August 12, 2019.**
Motion by Boden, second by Yearman, to approve the draft minutes of the August 12, 2019 meeting. Motion carried 5-0.
9. **New Business.**
 - a. **Presentation by McFarland Senior Outreach Director Lori Andersen and McFarland Administrator Matt Schuenke.**
Lori Andersen presented what services the McFarland Senior Outreach program provides to senior adults in Rockdale. Each situation is unique and services and circumstances change over time. Case Managers provide referrals and coordination of the following:
 - home assistance with light housekeeping, laundry, lawn care, and minor home repairs
 - prescription and health insurance assistance
 - assessment of eligibility for federal, state, and county programs
 - respite care options

- support groups, including caregiver support
- elder abuse and neglect resources
- financial and utility assistance programs
- recreational, socialization, and volunteer programs

Referrals are also received from ADRC, police, EMT's, etc. for Senior Outreach staff to help out.

Matt Schuenke discussed how the program is funded. Due to funding reductions from the County, the Village of McFarland is reaching out to municipalities served by McFarland Senior Outreach to help fund our portion of services provided. The Village of Rockdale has had low utilization in the past.

The Village of McFarland is looking for each municipality to contract for services. The cost to us would be determined based on the average percentage over the previous five years of case managements units within Rockdale as compared to the total case management units within the focal point. The percentage will be recalculated annually. An annual audit will be completed and adjustments of any overpayment or underpayment will be made. The current estimate for the Village of Rockdale is \$736.

b. Discussion regarding results of Request for Proposals for Solid Waste and Recycling services.

Village Board reviewed and discussed the RFP's received and Clerk-Treasurer Dieckhoff gave pros and cons. The Contractors then gave a presentation of services and answered questions.

c. Discussion and possible action to award the bid for the Solid Waste and Recycling services contract.

Motion by Hynes, second by Yearman, to award the bid for Solid Waste and Recycling services contract to Badgerland for five years and go with 95 gallon containers for both garbage and recycling. Motion carried 4-0-1. Meyers abstained.

d. Update on road construction project.

The project has been slow but now we are moving forward. Project should be completed by October 15.

Boden questioned the liability to the Village if something happens since road closed signs are down. Lukasz Lyzwa of General Engineering indicated the Contractor would be liable for any problems not the Village.

At the present time there is only one resident that may want their drive-way paved. Lyzwa will follow-up with Contractor. The Village requested that payment be made up front to the Village by the resident.

- e. **Discussion and possible action regarding 5-year Street Projects Capital Plan.**
Motion by Nelles, second by Boden, to update our 5-year Street Projects Capital Plan as discussed.
- Lyzwa recommended that the Village do a target survey for streets and for the Community Center project. A survey would be send out to each resident and should be done as soon as possible. The survey letter needs to be approved by Dane County before being sent out.
- f. **Discussion and possible action regarding 2020-2021 Local Road Improvement application.**
Motion by Boden, second by Yearman, to submit an application for the 2020-2021 Local Road Improvement Program for Benton Street. Motion carried 5-0.
- g. **Discussion and possible action regarding approval of General Engineering to provide cost estimates for the LRIP application.**
General Engineering already did a preliminary cost estimate for the LRIP application.
- h. **Discussion and possible action regarding Multimodal Local Supplement (MLS) application.**
Motion by Meyers, second by Hynes, to table submitting an MLS application until we receive more information on the grant and have completed the target survey. Motion carried 5-0.
- i. **Discussion and possible action to approve 2020 Agreement for Municipal Plan Examination and Inspection Services with General Engineering.**
Motion by Nelles, second by Yearman, to approve the 2020 Agreement for Municipal Plan Examination and Inspection Services and Fees with General Engineering. Motion carried 5-0.
- j. **Discussion and possible action regarding quote for asbestos testing in the Rockdale Community Center by General Engineering.**
Motion by Yearman, second by Meyers, to table this until after we have completed the target survey. Motion carried 5-0.
- k. **Discussion and possible action regarding 2019 garbage/recycling charge.**
Motion by Hynes, second by Yearman, to approve the 2019 garbage/recycling charge of \$191.56 per unit. Motion carried 5-0.
- l. **Discussion and possible action regarding possible reimbursement to Sewer Utility for digger's hotline bill.**
Motion by Hynes, second by Yearman, that the Village reimburse the Sewer Utility for the August and September diggers hotline bills related to the road construction. Motion carried 5-0.

- m. **Discussion and possible action for attendance at 2019 Fall Town and Village Workshops.**
Motion by Boden, second by Hynes, to authorize clerk to order one packet of materials only of the 2019 Fall Town and Village Workshop at a cost of \$30. Motion carried 5-0.
 - n. **Discussion and possible action regarding replacement of door in Rockdale Community Center.**
Motion by Boden, second by Nelles, to table action until we complete the target survey. Motion carried 5-0.
 - o. **Discussion and possible action regarding submittal to Cambridge Foundation for grant to help with possible renovation.**
No action taken at this time.
 - p. **Discussion and possible action regarding snow removal for 2019-2020.**
Motion by Boden, second by Nelles, to approve T&T Stone to do the snow removal for 2019-2020 winter season.
 - q. **Discussion and possible action regarding swing set complaint.**
Safety concern has been addressed and will be looked at for replacement down the road.
10. **Old Business.**
- a. **Discussion and possible action regarding police protection.**
Will see if we can budget this for 2020 with dollar amount of \$4,041 for four hours per month.
 - b. **Discussion and possible action regarding mudjacking and asbestos quotes for the floor in the Rockdale Community Center.**
Motion by Nelles, second by Yearman, to table action until we complete the target survey. Motion carried 5-0.
 - c. **Discussion and possible action regarding tree removal at 208 Benton Street.**
Motion by Boden, second by Yearman, to approve the tree removal at 208 Benton Street by Carl Rucks.
11. **Public Comment – Two Minute Limit Per Person.** None.
12. **Correspondence.**
- a. **General Engineering – August 2019 Report** – Placed on file
 - b. **League of Wisconsin Municipalities letter** – Placed on file
 - c. **State of Wisconsin Department of Administration letter** – Placed on file
13. **Discussion and possible approval of Treasurer’s Report/Approval of Bills.**
Motion by Boden, second by Meyers, to approve the Treasurer’s Report and checks #6497 - #6508, EFT and ATM in the amount of \$14,515.06. Motion carried 5-0.

14. **Discussion and possible approval of General Village Bank Reconciliations.**
Motion by Yearman, second by Boden, to approve the General Village Bank Reconciliations for August 2019. Motion carried 5-0.
15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**
Motion by Hynes, second by Yearman, to approve sewer check #5916 - #5926 in the amount of \$7,973.31. Motion carried 5-0.
16. **Discussion and possible approval of Sewer Bank Reconciliations.**
Motion by Nelles, second by Hynes, to approve the Sewer Bank Reconciliations for August 2019. Motion carried 5-0.
17. **Any Other Business.**
Clerk-Treasurer updated the board that T & T Stone had moved compost and brush, burned brush and leveled gravel at the Treatment Plant. Stanley Lien purchased the gravel. Thank you cards will be sent.
18. **Adjournment. Motion** by Yearman, second by Meyers, to adjourn at 8:12 p.m. Motion carried 5-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer