

**Village of Rockdale
Board Meeting Minutes
December 16, 2019**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Rockdale Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Jeri Boden, Cynthia Meyers, Alicia Hynes and Sandra Yearman
Village Board Members Absent: None
Others Present: Torey Smith (Tech Solutions), Lukasz Lyzwa (General Engineering), Bob and Gloria Salov, Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting and reminded attendees to sign-in.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed all visitors.
 - a. Property Tax Bills – First Installment due by January 31, 2020
 - b. Spring Primary Election – February 18, 2020
 - c. Spring Election – April 7, 2020
 - d. Dog Licenses for 2019 expire December 31, 2019
 - e. December 27, 2019 Deadline for incumbents to File Notification of Noncandidacy
 - f. Cambridge Foundation Grant due December 31, 2019
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.** None
8. **Discussion and possible approval of Village Board draft minutes of November 18, 2019.**
Motion by Hynes, second by Yearman, to approve the draft minutes of the November 18, 2019 meeting. Motion carried 5-0.
9. **Old Business.**
 - a. **Discussion and possible action regarding road construction project, loan and payment.**
Lukasz indicated that the quantities for blacktop was less than projected so final costs came in at \$126,092.45.
Nelles indicated that the loan amount needed was \$75,000. Total payment to contractor of \$126,092.45 will be approved in approval of bills.

- b. **Discussion and possible action regarding computer upgrade and IT support to be in compliance with Election Security Subgrant requirements.**
Motion by Hynes, second by Nelles, to approve Tech Solutions for IT support at a cost of \$45 per month for backup and maintenance, hourly support rate of \$80, purchase of two computers at a cost of \$949.99 each, and software upgrades to be in compliance with Election Security Subgrant requirements. Motion carried 5-0.
 - c. **Update on target survey**
Currently Clerk has received 57 surveys back and surveys mailed was 97. Deadline December 31.
 - d. **Update on Police protection.**
Police contract has been approved by Dane County. The Cambridge/Deerfield Police Commission met and will keep the fees for Rockdale the same as was approved in 2011 and see how things go.
10. **New Business.**
- a. **Discussion and possible action on setting date and time for January 2020 Caucus.**
Motion by Nelles, second by Boden, to set January 20, 2020 at 6:00 p.m. for the 2020 Caucus. Motion carried 5-0.
 - b. **Discussion and possible action regarding appointment of election officials for 2020-2021 term.**
Motion by Boden, second by Yearman, to approve the appointment of election officials for 2020-2021 term as follows: Patricia Bryan, Lisa Cox, Shelly Fosdal, Marilyn Gunderson, Janet Gyland, Cynthia Meyers, Ellie Schemenauer, Sandra Yearman and Jeri Boden. Motion carried 5-0.
 - c. **Discussion and possible action regarding Cambridge Foundation Grant.**
Motion by Nelles, second by Meyers, to apply for a Cambridge Foundation Grant to seek funding for building repairs (floor mudjacking, asbestos removal and flooring replacement). Motion carried 5-0.
11. **Public Comment – Two Minute Limit Per Person.** Bob Salov will not seek re-election as Dane County Supervisor. His term will expire April 2020. Bob will continue with his EMS position.
12. **Correspondence.**
- a. **General Engineering – November 2019 Report** – Placed on file
 - b. **Rockdale Neighbors letter – Nextdoor** – Placed on file
 - c. **Dane County Environmental Council Grants** – Placed on file
13. **Discussion and possible approval of Treasurer’s Report/Approval of Bills.**
Motion by Boden, second by Yearman, to approve the Treasurer’s Report and checks #6537 - #6553, ACH and EFT in the amount of \$149,737.60. Motion carried 5-0.

14. **Discussion and possible approval of General Village Bank Reconciliations.**
Motion by Yearman, second by Meyers, to approve the General Village Bank Reconciliations for November 2019. Motion carried 5-0.
15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**
Motion by Hynes, second by Yearman, to approve sewer checks #5936 - #5942 in the amount of \$7,285.51. Motion carried 5-0.
16. **Discussion and possible approval of Sewer Bank Reconciliations.**
Motion by Meyers, second by Yearman, to approve the Sewer Bank Reconciliations for November 2019. Motion carried 5-0.
17. **Any Other Business.**
Badgerland has delivered all containers. Yearman indicated that they brought containers to their houses by her residence. Boden indicated that they brought theirs into the driveway.

Meyers as asked about a tree to be removed on Benton Street by Julia Wisdom residence. This will have to be checked out in the spring and Village right-of-way is 33 feet from centerline of road.

Nelles indicated that the Fire/EMS referendum to add on to current building is currently scheduled for 2021. Keller contractor will create a design adding up to 1,500 square feet and estimate a cost to include living facilities. Then new fire truck has been placed in service this week. The Fire/EMS will be submitting to the Cambridge Foundation for a grant in the amount of \$46,000.

Lukasz recommended that the Fire/EMS check on the DNR website for diesel equipment programs.
18. **Adjournment.** **Motion** by Meyers, second by Boden, to adjourn at 703 p.m. Motion carried 5-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer