

**Village of Rockdale
Board Meeting Minutes
January 20, 2020**

Caucus for the Village of Rockdale

President Nelles called the Caucus for the Village of Rockdale to order at 6:00 p.m.

Chairperson Nelles asked for nominations for the Village Trustee positions. **Motion** by Nelles, seconded by Sandra Yearman, to nominate Jeri Boden and Alicia Hynes.

After calling for other nominations and hearing none, Chairperson Nelles declared the nominations for Village Trustees closed.

Ballot placement for Trustee was drawn as follows: #1 Jeri Boden and #2 Alicia Hynes.

Motion by Jeri Boden, second by Julie Nelles, to adjourn caucus at 6:08 p.m. Motion carried 6-0.

The nominees met with Clerk-Treasurer Dieckhoff immediately after the caucus to receive a written Notice of Nomination at Caucus, complete a Receipt of Notice of Nomination and receive the Declaration of Candidacy and Campaign Finance Registration Statement. All nominees were advised that the completed forms are due back to the Clerk-Treasurers office within five days of their Notice of Nomination.

Regular Village Board Meeting

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:10 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Jeri Boden, Cynthia Meyers, Alicia Hynes and Sandra Yearman
Village Board Members Absent: None
Others Present: Kate McGinnity, Bob Salov, Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed all visitors.
 - a. Property Tax Bills – First Installment due by January 31, 2020
 - b. Spring Primary Election – February 18, 2020
 - c. Spring Election – April 7, 2020

6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.**
Kate McGinnity introduced herself and indicated that she is running as a candidate for Dane County Supervisor who would be replacing Bob Salov who submitted notification of noncandidacy.
8. **Discussion and possible approval of Village Board draft minutes of December 16, 2019.**
Motion by Yearman, second by Meyers, to approve the draft minutes of the December 16, 2019 meeting. Motion carried 5-0.
9. **Old Business.**
 - a. **Discussion and possible action regarding estimate from Badger Basement regarding community center repair.**
Clerk-Treasurer Dieckhoff received an estimate from Badger Basement regarding community center repair project. Village Board reviewed the estimate received. Clerk-Treasurer Dieckhoff indicated that in this estimate that they included foundation repair work. There could be a foundation and roof problem if not possibly addressed.
 - b. **Update on target survey.**
There were 97 surveys mailed out and 65 surveys were returned. Survey results: 30 below income level and 35 above income level.
 - c. **Discussion and possible action regarding replacement of Clerk-Treasurer.**
Clerk-Treasurer Dieckhoff is to work on a newspaper notice and job description to be brought back next month for Village Board approval. Notice could also be listed in the League of WI Municipalities magazine website, WI Municipal Clerks Association website and Municipal Treasurers Assoc. of WI website.
10. **New Business.**
 - a. **Discussion and possible approval of 2020 Sewer Utility Budget.**
There were funds remaining from the sewer loan last year that will be used for purchasing the new computer.
Motion by Nelles, second by Meyers, to approve the 2020 Sewer Utility Budget in the amount of \$115,162 for revenues and expenditures. Motion carried 5-0.
 - b. **Discussion and possible action regarding Rockdale Wastewater Treatment Facility Pollutant Minimization Plan/Source Reduction Report 2019.**
Chairperson Nelles summarized the Report that was submitted. Action identified was a line deterioration between manholes 45 and 28, how to educate the community – a notice was sent out with January bills about what to do and what not to flush down toilets and continue street sweeping and stormwater management.

- c. **Discussion and possible approval of trimming pine trees on West Adams Street.** **Motion** by Meyers, second by Boden, to approve the trimming of pine trees on West Adams Street. Motion carried 5-0.

Hynes will talk to her husband to assess if he can trim the low branches. If he cannot, Hynes will contact Clerk-Treasurer Dieckhoff to obtain an estimate from Krizsan and have the branches trimmed.

11. **Public Comment – Two Minute Limit Per Person.** Bob Salov indicated that the EMS is going well. EMS has changed their medical direction from local physician to Mercy Health and at a zero cost to the EMS.

In regard to the connector trail (CamRock to Glacial Drumlin and from Dubuque to Milwaukee), he would like the Village to consider a giving a donation for the trail.

12. **Correspondence.**
 - a. **Dane County Planning and Development – Dane County Surveyor’s Office contracted for perpetuation and maintenance of monuments (Town of Christiana, Village of Rockdale and Village of Cambridge).** – Placed on file.
13. **Discussion and possible approval of Treasurer’s Report/Approval of Bills.** **Motion** by Hynes, second by Yearman, to approve the Treasurer’s Report and checks #6554 - #6569 and ACH in the amount of \$110,997.59. Sewer Utility to pay for computer purchase only. Motion carried 5-0.
14. **Discussion and possible approval of General Village Bank Reconciliations.** **Motion** by Hynes, second by Yearman, to approve the General Village Bank Reconciliations for December 2019. Motion carried 5-0.
15. **Discussion and possible approval of Village of Rockdale 2019 Annual Report.** **Motion** by Meyers, second by Yearman, to approve the Village of Rockdale 2019 Annual Report. Motion carried 5-0.
16. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.** **Motion** by Boden, second by Yearman, to approve checks #5943, #5944 and #5947 - #5950 in the amount of \$5,025.31. Motion carried 5-0.
17. **Discussion and possible approval of Sewer Bank Reconciliations.** **Motion** by Meyers, second by Hynes, to approve the Sewer Bank Reconciliations for December 2019. Motion carried 5-0.
18. **Discussion and possible approval of Rockdale Sewer Utility 2019 Annual Report.** **Motion** by Boden, second by Yearman, to approve the Rockdale Sewer Utility 2019 Annual Report. Motion carried 5-0.
19. **Any Other Business.**

Election Training for election officials will take place on February 4, 2020 from 1:00 p.m. – 3:00 p.m. at the Oakland Town Hall.

In regard to the Village Comp Plan, the Village may be able to obtain some pro bono work by the county.

There has been a garbage pickup problem and Water Street.

Boden received word back from the Rockdale Lutheran Church that the Village can use this as an alternate location if we need to for elections.

20. **Adjournment. Motion** by Yearman, second by Hynes, to adjourn at 6:54 p.m. Motion carried 5-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer