

**Village of Rockdale
Board Meeting Minutes
May 18, 2020**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 7:00 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Jeri Boden, Alicia Hynes and Cynthia Meyers
Village Board Members Absent: None
Others Present: Sarah Halvorson, Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed everyone.
 - a. No Announcements
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.** None
8. **Discussion and possible approval of Village Board draft minutes of April 20, 2020, April 27, 2020 and May 4, 2020.**
Motion by Meyers, second by Boden, to approve the draft minutes of the April 20, April 27 and May 4, 2020 meetings. Motion carried 4-0.
9. **Old Business.**
 - a. **Discussion and possible action regarding appointment of Plan Commission member to complete term for open seat ending April 1, 2021.**
Motion by Nelles, second by Hynes, to appoint Drake Larson as Plan Commission member to complete term for open seat ending April 1, 2021. Motion carried 4-0.
10. **New Business.**
 - a. **Discussion and possible action regarding appointment of Zoning Board of Appeals member for three year term starting May 2, 2020 and ending May 1, 2023.**
Motion by Boden, second by Hynes, to appoint Marilyn Gunderson as Zoning Board of Appeals member for three year term starting May 2, 2020 and ending May 1, 2023. Motion carried 4-0.

- b. **Discussion and possible action regarding appointment of Village Board Representative to Sewer Commission for two year term starting April 2020 and ending April 2022.**
Motion by Boden, second by Meyers, to appoint Julie Nelles as Village Board Representative to Sewer Commission for two year term starting April 2020 and ending April 2022. Motion carried 4-0.
 - c. **Discussion and possible action to approve bank account signers.**
Motion by Boden, second by Hynes, to approve Nelles and Meyers as bank account signers. Motion carried 4-0.
 - d. **Discussion and possible action regarding leaf and brush pick-up.**
Motion by Hynes, second by Boden, to not send out letters regarding leaf and brush pick-up. If someone inquires for assistance Clerk-Treasurer will contact Village Board Members to assist. Motion carried 4-0.
 - e. **Discussion and possible action to approve Chicken License Application for Jim and Alicia Hynes located at 114 W. Adams Street.**
Motion by Boden, second by Nelles, to approve Chicken License Application for Jim and Alicia Hynes located at 114 W. Adams Street. Motion carried 3-0. Hynes abstained.
 - f. **Discussion and possible action regarding Adoption of Resolution 2020-02 Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Payment Installments Due on or After 1, 2020.**
Place on next month agenda for final approval.
 - g. **Discussion and possible action regarding ATV/UTV use in Village of Rockdale.**
No action was taken.
 - h. **Discussion and possible action regarding updating Village Ordinances.**
Clerk-Dieckhoff indicated that Attorney Behling recommended that the Village should have a recodification of Ordinances done. This is expensive but would have all Ordinances updated at one time. The Village Board discussed that the Village Board should try to update one Ordinance each month and prioritize the Ordinances with fees indicated.
11. **Public Comment – Two Minute Limit Per Person.** None
 12. **Correspondence.**
 - a. **General Engineering – April 2020 Report** – Placed on file.
 13. **Discussion and possible approval of Treasurer’s Report/Approval of Bills.**
Motion by Meyers, second by Boden, to approve the Treasurer’s Report and checks #6632 - #6646 and ACH in the amount of \$6,789.57. Motion carried 4-0.

14. **Discussion and possible approval of General Village Bank Reconciliations.**
Motion by Hynes, second by Meyers, to approve the General Village Bank Reconciliations for April 2020. Motion carried 4-0.
15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**
Motion by Boden, second by Nelles, to approve checks #5967, 5969 - #5971 in the amount of \$4,112.17. Motion carried 4-0.
16. **Discussion and possible approval of Sewer Bank Reconciliations.**
Motion by Meyers, second by Boden, to approve the Sewer Bank Reconciliations for April 2020. Motion carried 4-0.
17. **Any Other Business.**
Tree bid was received – place on June agenda for approval

Financial Report from audit received – place on June agenda

Hynes indicated that she received an inquiry about plantings on private property by another property owner. This is a private matter and not Village Board matter.

Hynes received a dog poop complaint from a 2 plex tenant on rental property. This is a landlord issue since on private property.

Sarah Halvorson introduced herself and indicated she was interested in the Village Trustee position and wanted to observe.
18. **Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility over (Village Clerk-Treasurer and Village Trustee Position).**

Motion by Nelles, second by Boden, to go into closed session pursuant to Wisconsin State Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercised responsibility over (Village Clerk-Treasurer and Village Trustee Position). A roll call vote was taken with all board members voting aye. The board went into closed session at 7:30 p.m.
19. **Return to Open Session.**
Motion by Nelles, second by Hynes, to return to Open Session at 7:48 p.m. Motion carried 4-0.
20. **Discussion and possible action regarding items from Closed Session.**
Motion to Hynes, second by Nelles, to offer Gary Hartog a Deputy Clerk-Treasurer Position with a probationary three month trial period starting around July 1. After satisfactory completion of probationary period, then being offered Clerk-Treasurer position with a salary of \$12,000 per year. Motion carried 4-0.

Motion by Nelles, second by Boden, to appoint Sarah Halvorson to complete Village Trustee Position term ending May 2021. Motion carried 4-0.

21. **Adjournment. Motion** by Hynes, second by Meyers, to adjourn at 7:55 p.m. Motion carried 4-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer